

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 13th December 2018
at Ashow Village Club at 7 pm

PRESENT:

Chairman Cllr R Hancox
 Deputy Chairman Cllr J Astle
 Cllr D Jack
 Cllr A Bianco
 Cllr M Foster
 Cllr S Williams

There were 3 members of the public present.

86. Apologies

Apologies were received and accepted from District Cllrs P Redford and T Wright and County Cllr W Redford.

87. Declarations of Interest

No declarations were received.

88. Minutes of the last meeting

Minutes were accepted and approved.

89. Presentation by Fiona Anderson of Warwickshire Community and Voluntary Action about a pilot project to try to reduce social isolation within the rural areas of Warwick District.

Ms Anderson introduced herself and explained that that CAVA is a countywide organisation, and that she based in Leamington. The Rural Life Project is a nine month project looking at ways to reduce isolation in rural communities. CAVA have gathered lots of data about villages in Warwick District, but they want to find out more about specific issues in local areas and what help people may want. The project is able to provide help in a variety of areas, including governance, training, accessing funding, safeguarding or setting up new groups.

The project is able to help with making connections with other services, for example, arranging for the Community Safety team to come in and talk to groups. They have assisted with setting up a computer club for older people, and have arranged for the delivery of Dementia awareness sessions and support groups being set up.

Cllr Williams suggested that it would be useful for the project to link with Nicky Moon, the Vicar for Stoneleigh & Ashow.

The issue of transport was raised as a common issue for older people. Ms Anderson stated that there are groups who can assist with providing transport for people to go into town, or even arranging group trips out.

Ms Anderson explained that the funding for this project is from Warwick District Council (WDC), although overall funding for CAVA comes from Warwickshire County Council (WCC). Cllr Hancox stated that there have been issues in the past where projects receive funding from one source and this

effectively blocks them receiving funding or support from elsewhere. Ms Anderson stated that the project has a Funding Officer who may be able to assist.

Cllr Williams suggested that the Ashow bi-annual meeting would be a useful event for Ms Anderson to attend as many of the villagers are present. The next event is in May.

Cllr Jack asked Ms Anderson if the project could support the group of residents at Stoneleigh Abbey who are keen to install a defibrillator. Ms Anderson provided her details for the group to contact her.

Cllr Bianco expressed thanks to CAVA for supporting the recent WW1 memorial event through a donation of £500.

The Parish Council expressed its thanks to Ms Anderson for her presentation.

90. Public session

Standing orders were suspended at 19.18

A question was raised regarding the outcome of the consultation on the closure of the Birmingham Road. It was confirmed that WCC had not yet released any information and that it was not expected until January or February 2019.

- It is requested that Cllr Redford follow this up with WCC.

A question was raised about the village plan and whether the Parish Council intend to go forward with this, and whether funding which was mentioned in the past would still be available. Cllr Hancox confirmed that there were still earmarked funds in place and that the Parish Council remain keen to progress the Plan. There was disappointment expressed that there was a lack of interest from the community to involved, as the Locality Act states that a Neighbourhood Plan should be driven by local residents, with support from the Parish Council. It was agreed that this would be taken forward in the New Year

- Meeting to be arranged for February to agree how to take the Plan forward.

A question was raised about mud on the road as a result of the HS2 works compound vehicles and whether there was a requirement for HS2 to clear this up. Cllr Hancox requested that photos be taken to show the debris, and they will be forwarded to HS2 and Warwickshire County Council for appropriate action to be taken.

An issue was raised following the local council trimming brambles on the roadside which has led to the release of a pallet which was being used as a temporary fence. The pallet is not hanging at an angle over the public footpath. It is unlikely to be an immediate risk. It was agreed that this will be addressed and made safe.

A water leak on the junction of the B4115 and Crewe Lane has been on-going and is now causing problems due to icing. Cllr Bianco explained that this has been an on-going issue which he has spoken to Severn Trent about on a number of occasions. Cllr Hancox suggested sending details to WCC who can taken action under the Highways Act. Cllr Bianco agreed to send evidence of the leak to Cllr W Redford, and encouraged others affected to complain directly to Severn Trent.

Standing orders were re-instated at 19.33

91. Finance

Finance Report 1st December 2018

Payments / Invoices

Income / Expenditure

Balance brought forward	£38,199.09
Interest	£3.20

£38,202.29

Payments to 31st November

301414	H Watts salary and expenses October	£564.30
301415	WALC training (H Watts)	£30.00

£594.30

Balance	<u>£37,607.99</u>
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At Co-operative Bank plc, Birmingham

38A/C 6101168500 (Current)	£12,119.24
A/C 6101168550 (Instant Access)	£5,063.38
A/C 6101168556 (14 Day Deposit)	£20,425.37

£37,607.99

Cheques to be authorised

301416	H Watts salary and expenses November	£543.80
301417	SLCC membership renewal	£122.00
301418	H Watts Reimbursement for printer cartridge & Christmas food	£79.14

Authorisation of cheques was agreed.

The Councillors reviewed the proposed budget and precept for 2019/20. It was formally agreed for the precept to be set at £16,980 (annexed at page 85).

The Councillors reviewed and agreed the status of earmarked funds.

92. Planning

New Planning Applications

Application No: W/18/2302

Description: Retrospective permission for 3no. velux rooflights (2no - 900 x 700mm and 1no. - 700 x 500mm).

Address: 2 The Chantries, Chantry Heath Lane, Stoneleigh, Coventry, CV8 3DS

Applicant: Mr C Campton

Closing date: 31st December 2018

Planning Officer: George Whitehouse

Support application

Application No: W/18/2317

Description: Single storey rear extension and balcony

Address: Fairhaven, Church Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr J Ellis

Closing date: 4th January 2019

Planning Officer: George Whitehouse

Cllr Foster knows the property. Extension will be on the back of the property. Proposed balcony on top of extension – may be an issue with the Juliet balcony in conservation area. Will not overlook any other properties.

Neutral position on application

Progress of planning applications

Application No: W/18/1973

Description: Installation of domestic subterranean LPG tank to serve existing dwelling (Retrospective).

Address: Penns House, Ashow Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr Gill

Closing date: 23rd November 2018

Planning Officer: Liz Galloway

Planning permission has been granted

Owner has recently removed a mature tree without permission. Cllr Foster has reported this to the Council.

Application No: W/18/1888

Description: Installation of two new roof lights (retrospective) to rear elevation.

Address: 1 The Chantries, Chantry Heath Lane, Stoneleigh, Coventry, CV8 3DS

Applicant: Mr David Perez

Closing date: 23rd November 2018

Planning Officer: George Whitehouse

Planning permission has been granted

Application No: W/18/1439

Description: Change of use from B2 to D2. Recladding of existing building and addition of mezzanine floor. Creation of formalised car park.

Address: 17722-750 Stoneleigh Park, Kenilworth

Applicant: Mr & Mrs Street

Closing date: 21st September 2018

Planning Officer: John Wilbraham

Application has been withdrawn

Comments from Cllr Wright. There is strong support for this application from Cllrs Wright and P Redford, and from the Parish Council.

Application No: W/18/2171 AG

Description: We have proposed 2 meter high concrete walling to prevent machinery damaging the walls. The design of the building will eliminate the ingress of birds and vermin into the building and also provide security for the storage of agricultural vehicles, machinery and cattle feed against trespassers. The design of the building will provide secure storage for agricultural vehicles and machinery and undercover storage for cattle feed. The construction of a steel portal framed building to be used as a general purpose store.

Address: Stonehouse Farm, Leicester Lane, Stoneleigh, Leamington Spa CV32 6QZ

Applicant: Mr Hunt

Closing date: 7th December 2018

Planning Officer: Angela Brockett

Application No: W/18/1791

Description: Erection of a single storey extension to the rear of the existing detached garage.

Address: Rose Cottage, 10 Coventry Road, Stoneleigh, Coventry, CV8 3BY

Applicant: Mr Harris

Closing date: 23rd November 2018

Planning Officer: Rebecca Compton

Planning permission has been granted

Application No: W/18/2057

Description: Erection of a replacement greenhouse

Address: Avon Cottage, 10 Church Road, Ashow CV8 2LE

Applicant: Mr N Collett

Closing date: 23rd November 2018

Planning Officer: Liz Galloway

Councillors informed the meeting that this application has been rejected

Progress of planning applications (Not outcome yet)

Application No: W/18/1942

Description: Application for the variation of condition 13 of planning permission W16/0239 to allow for the occupation of the proposed UK Battery Industrialisation Centre facility either ahead of, or in parallel with, Jaguar Land Rover's occupation

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Coventry and Warwickshire Development Partnership

Closing date: 23rd November 2018

Planning Officer: Rob Young

Application No: W/18/2098

Description: Application for the approval of reserved matters (details of landscaping and layout) pursuant to condition 1 of planning permission ref: W/16/0239 for the formation of the Community Park landscaping at Whitley South.

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Coventry and Warwickshire Development Partnership

Closing date: 6th December 2018

Planning Officer: Lucy Hammond

Application No: W/18/2099

Description: Variation of conditions 21 and 25 of planning permission W/16/0239 (outline application for the comprehensive development comprising demolition of existing structures and the erection of new buildings to accommodate offices, research & development facilities and light industrial uses (B1), hotel accommodation (C1), car showroom accommodation, small scale retail and catering establishments (A1, A3, A4 and/or A5), new countryside park, ground modelling work, remodelling of junctions on the existing highway network, associated parking, servicing and landscaping) to allow changes to the specific wording of both conditions to reflect the nature of recent highway works to the Interchange being undertaken.

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Coventry and Warwickshire Development Partnership

Closing date: 7th December 2018

Planning Officer: Lucy Hammond

Application No: W/18/1635

Description: Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Address: Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

Applicant: Catesby Estates Plc

Closing date: 11th October 2018

Planning Officer: Dan Charles

Application No: W/18/1717

Description: Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of the government funded UK Battery Industrialisation Centre (UKBIC) facility, with associated access, landscaping and parking arrangements at Whitley South (within Development Zone 4 on the parameters plan).

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout

Applicant: Coventry and Warwickshire Development Partnership and UKBIC

Closing date: 12th October 2018

Planning Officer: Lucy Hammond

Application No: W/18/1367

Description: Application to remove condition 9 (agricultural occupancy condition) of planning permission W/90/0006

Address: Dial House Farm, Ashow Road, Ashow, Kenilworth, CV8 2LD

Applicant: Mr Cummins

Closing date: 18th October 2018

Planning Officer: John Wilbraham

Application No: W/18/1582

Description: Variation of condition no. 1 (approved plans) of planning permission W/17/1552 (Application for approval of reserved matters (details of appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/14/1340 for the erection of 93 dwellings) to allow changes to the layout involving switching Plots 18-21 with Plots 40-45, to minimise any impacts on the TPO tree on the northern boundary of the site.

Address: Land on The North Side Of, Common Lane (Crackley Triangle), Kenilworth

Applicant: Bloor Homes

Closing date: 19th October 2018

Planning Officer: Lucy Hammond

Application No: W/18/1733

Description: Proposed erection of a single storey 2 bedroom bungalow on an existing plot with decking area to the east elevation, widening the existing drive by 3 kerb stones permeable gravel circulation and parking areas level to building.

Address: Sowe View, Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Mr M Innocent

Closing date: 19th October 2018

Planning Officer: John Wilbraham

Application No: W/18/0643

Description: Site clearance and mixed-use development of land at Kings Hill for the provision of up to 2,500 dwellings (Use Class C3), 4,000 sq.m. of mixed use floorspace (Use

Classes A1, A3, A4, C2, D1 and D2) in a district centre, a primary school, a secondary school, formal and informal open space and enabling infrastructure including new roads within the site and improvements to the existing road junction at Stoneleigh Road.

Address: Land at Kings Hill Lane, Stoneleigh

Applicant: Lioncourt Strategic Land Limited, Lioncourt Homes (Development No.17) Limited

Closing date: 24th May

Planning Officer: Lucy Hammond

Application No: W/18/0522

Description: Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlesmarch Industrial Estate, Coventry

Case Officer: Rob Young

93. Matters Arising

a) Neighbourhood Plan

As discussed in point 90 above, a meeting to be held in February to agree way forward.

b) HS2 update

Cllr Bianco attended the HS2 Independent Construction Commissioner event held by WCC on 6th December. The main speaker was the new HS2 Independent Construction Commissioner, Sir Mark Worthington, and his speech was preceded by Jonathan Lord, the WM Stakeholder and Community Advisor. Cllr Bianco stated that Mr Lord gave a poor presentation. Overall there was a lack of time for questions. Sir Mark stated that there had been no issues with HS2. Cllr Bianco noted that of the 167 complaints submitted to HS2, 132 did not get to the Commissioner because they were deemed not to be complaints.

At the meeting, Cllr Bianco raised the issue of the disturbance package. It is unlikely that this is within the remit of Sir Mark, however, it is a very important issue for local residents and Cllr Bianco requested that the Minister be appraised of the issue.

Cllr Bianco also informed Sir Mark that there is a local desire to re-enact the Warwickshire Forum to have a proper group listening and responding to HS2.

The Parish Council have received a letter from Susan Bridges regarding tunnelling issues raised at the last meeting. The contents of the letter will be challenged. The information in the letter is not incorrect, but is outdated and there is new information about tunnel sizing which needs to feed down which will affect tunnel design and pricing.

Cllr Bianco informed the meeting that he has discovered a Department of Transport document attached to a post at top of Crewe Lane, with information about HS2 access to land. The document is similar to a planning application, insofar as it is required to inform local people to say that information has been made available, although no one has been given a copy of this or made aware of it. The document has been put in a very obscure place in order to fulfil requirements of making document available, but is unlikely to be seen by anyone in the parish.

- Ask Cllr W Redford to request details from WCC of details of the road layout for Birmingham Road A46 to the crossroads, and details of updated traffic plans

c) Kings Hill Housing update

Cllr Bianco stated that he is unhappy that there appears to be no further consultation at the moment regarding traffic flows. There are details about this in Cllr Redford report (see point 94 below).

d) Catesby Homes Crewe Lane Housing update

Cllr Bianco informed the meeting that Cllr Wright will be taking issues about this forward as a private individual with the traffic issues, and has suggested that the Parish Council support Cllr Wright on this.

e) Traffic on the B4115 - issues affecting pedestrians and cyclists

Cllr Bianco informed the meeting that he has recently met with Councillor Izzi Seccombe, Leader of WCC, and expressed local frustrations with the issues on the B4115. Cllr Seccombe has asked for a letter setting out the issues. Cllr Bianco has drafted the letter on behalf of the Parish Council, and it was agreed that this would be finalised and sent by the Clerk. It was further agreed that the letter include details of the email received by Cllr W Redford as detailed in point 94 below, and request more practical solutions than just a study in the new year, as it is an urgent issue.

- Clerk to finalise and send letter to Cllr Seccombe

**f) Gateway and Whitley South development &
g) A46 link road**

It was requested that a representative from the Parish Council speak at the Planning Committee meeting regarding these applications, but no one was able to attend. Cllr Hancox stated that he has received an email from Adrian Hart, WCC, that there is a risk of a public enquiry while there is an objection from Bubbenhall parish for this development.

The Parish Council would like to encourage Bubbenhall Parish Council to withdraw objection and enable the development to proceed, but Bubbenhall Parish Council want to meet to encourage Stoneleigh & Ashow to support the objection. It was agreed that the best way forward would be to meet and discuss this in a specific meeting (not a Parish Council meeting).

- Clerk to request Cllrs Wright and W Redford provide an update on the current position of Gateway development and the A46 link road

h) Birmingham Road consultation

As covered in point 90 above, a response is not expected until 2019.

i) Repairs to playground equipment as required in ROSPA report

An annual inspection is required for the play equipment at the Village Hall in Stoneleigh. The equipment has deteriorated slightly over the years, so the Parish Council have sought two quotes from repair companies. Items relating to the sports equipment are not the responsibility of the parish council.

It was agreed that the quote for £495 + vat quote will be taken forward. Cllr Hancox will contact the repair company to confirm details of work, and will also check with ROSPA that the work will meet required standards.

- Cllr Hancox will arrange for all repairs to be undertaken and will request a donation from the Village Hall for the sports equipment element.

94. To receive reports from:

a) Police Report: No reports

Cllr Hancox informed the meeting about a suspicious male seen in garden of property in Stoneleigh recently. The man was seen trying the doors on another property before he went into the rear gardens. This was reported to police, however the van used was untraceable.

b) County Councillor – Cubbington

Report from Cllr W Redford

1. Cycle route provision between Kenilworth, Ashow and Stoneleigh.

Response from Lisa Jones, Principal Transport Planner, WCC:

The B4115 / Rocky Lane has been identified as a route option between the A452 and Kenilworth as part of the future A452 Kenilworth - Leamington (K2L) cycle scheme. We are currently focusing on progressing the design for the core section of the K2L scheme between Leamington and Bericote Road.

However, we also recognise the wider demand for cycling on the Leamington / Stoneleigh / Kenilworth / Coventry corridor, particularly due to future residential / employment growth in this area. HS2 is obviously also a key consideration and we propose to allocate HS2 Road Safety funding towards a study to look in depth at the options for cycling infrastructure to improve connectivity between these key destinations. We hope this work will be carried out early in the New Year to, if appropriate, allow consideration to be given to developing a scheme which could potentially be funded by the HS2 Road Safety funding awarded to Warwickshire and / or future S106 monies.

2. Coventry proposal roundabout, Jct Green Lane, St Martins Rd

Response from Joanne Archer, WCC:

WCC sent responses (objection) to both Warwick District Council (W/18/0643) and Coventry City Council (FUL/2018/0842) dated 25th June 2018. We have not as yet been re-consulted by either Local Planning Authority so no further responses are due at this time.

In Ben's response he referred to the modelling spreadsheet results needing to be submitted for review by colleagues in Transport Planning, and those have been received. Ben is on leave this week but will be able to advise if he has received comments on that information when he returns.

3. Stareton Road / Junction with the Showground.

I am able to confirm that following my request for a WCC road safety officer to appraise the new road markings etc, a review is to take place.

c) District Councillor – Stoneleigh & Cubbington - Cllr Mrs P Redford and Cllr Wright

None received

95. Correspondence

Cllr Astle circulated minutes from the Coventry Airport Consultative Committee meeting.

96. Questions to Chairman

No questions asked

97. Meetings

The next Ordinary Council meeting will be held on 10th January 2019 at Stoneleigh Village Hall. The new Site Delivery Officer for WDC will be attending.

98. Closure

The meeting was closed at 20.57.

Budget and Proposed Precept 2019/20						
		<u>Spend to date</u>	<u>Expected costs</u>		<u>Proposed</u>	
	<u>Budget 18/19</u>	<u>(Apr - Nov)</u>	<u>(Dec - Mar)</u>	<u>Total</u>	<u>19/20 Budget</u>	<u>Comments</u>
Salary (including tax)	£6,301.00	£5,340.14	£2,672.58	£8,012.72	£8,050.00	Allow for increased hours (o/spend due to increase in clerks hours and changeover of clerks)
Office Maintenance	£216.00	£0.00	£0.00	£0.00	£0.00	Office costs included in salary
Stationery	£500.00	£170.51	£120.00	£290.51	£400.00	Reduce
Postage & Telephone	£300.00	£434.02	£30.00	£464.02	£250.00	Reduce (o/spend due to new PO box for new clerk)
Clerk Travel expenses	£250.00	£202.50	£100.00	£302.50	£250.00	Same (o/spend due to new clerk training)
Playground Equipment	£0.00	£0.00	£0.00	£0.00	£0.00	Same - Unless planning to buy more?
Playground Maintenance	£700.00	£0.00	£700.00	£700.00	£700.00	Same - Fulfill ROSPA reort requirements
Office equipment	£200.00	£0.00	£0.00	£0.00	£0.00	Reduce - No plans to purchase equipment
Equipment maintenance	£150.00	£71.83	£0.00	£71.83	£150.00	Same - Defibrillator
Insurance	£500.00	£374.43	£0.00	£374.43	£450.00	Reduce
Publications	£0.00	£380.00	£0.00	£380.00	£0.00	Same (18/19 spend for job advert due to clerk leaving)
S. 137 Grants	£1,700.00	£2,000.00	£0.00	£2,000.00	£2,000.00	Increase - Special grants
Training	£500.00	£120.00	£30.00	£150.00	£500.00	Same - CILCA £350
Audit (External and internal)	£200.00	£120.50	£0.00	£120.50	£200.00	Same
Village Hall hire	£500.00	£0.00	£400.00	£400.00	£500.00	Same - Neighbourhood plan meetings
Subscriptions	£500.00	£317.00	£122.00	£439.00	£550.00	Increase - WALC £330, SLCC£150, ICO £40,CPRE £30
Chairman's Allowance	£80.00	£211.00	£70.00	£281.00	£80.00	Same
VAT	£400.00	£255.92	£150.00	£405.92	£400.00	Same
Election expenses	£2,500.00	£0.00	£0.00	£0.00	£2,500.00	Same - election expenses can be up to £9,000 (likely to be less). £2500 in earmarked funds
Data Protection costs	300.00	£0.00	£0.00	£0.00	£0.00	Reduce - ICO covered in Subscriptions
Misc	175.00	£250.00	£0.00	£250.00	£0.00	Funds reallocated, no longer required
Neighbourhood plan	389.00	£0.00	£0.00	£0.00	£0.00	Neighbourhood Plan, Clerk overtime hours not needed (increased hours)
TOTAL	16,361.00	£10,247.85	£4,394.58	£14,642.43	£16,980.00	